

TERMS OF REFERENCE

SECTION 1

Position Information

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| Position Title | Intern – Climate Mobility Innovation Lab |
| Duty Station | Bangkok, Thailand |
| Job Family | Climate Action |
| Organizational Unit | Climate Action |
| Is this a Regional, HQ, MAC, PAC, Liaison Office, or a Country Office based position? | HQ (CAD Division), delocalised to Bangkok |
| Reports directly to | Head, Climate Mobility Innovation Lab for Asia and the Pacific |
| Number of Direct Reports | 0 |

SECTION 2

Organizational Context and Scope

BACKGROUND INFORMATION

## Disasters over the past decade have resulted in 225 million internal displacements across Asia and the Pacific, accounting for 78 per cent of the global total. Typhoons, floods, earthquakes, and volcanic eruptions have been the primary drivers, leading to 22.6 million new displacements in 2022 alone, nearly 70 per cent of the global disaster displacement figure. At the same time, climate-induced internal displacement caused by slow-onset events is projected to increase significantly. In a worst-case scenario, up to 48.4 million people in East Asia and the Pacific and 40.5 million in South Asia could be forced to move by 2050.

In response to these trends, the International Organisation for Migration (IOM) launched the Climate Mobility Innovation Lab (CMIL), designed to address the human mobility and climate change nexus and the challenges it presents. The Lab seeks to develop innovative solutions, foster resilience, and advance understanding of climate-induced displacement and broader mobility dynamics in the regions it serves.

The CMIL is led by IOM’s Climate Action Division in Geneva, and has been set up in Africa and in Asia and the Pacific. The internship will take place within the CMIL for Asia and the Pacific (CMIL-AP) based in Bangkok, and the intern will report to the Head of CMIL-AP.

The intern will provide the CMIL-AP with assistance in various substantive areas of its work. Tasks will include:

SECTION 3

Responsibilities and Accountabilities

1. Assisting CMIL-AP with day-to-day responsibilities related to its programs, including capacity building, research, training, and monitoring and evaluation.
2. Supporting CMIL-AP in the development and review of program proposals.
3. Assisting CMIL-AP in drafting, reviewing, and tracking project reports for donors, as needed.
4. Identifying emerging issues and opportunities relevant to the thematic area and monitoring developments at the regional and country levels, including working closely with partners, IOM offices and other stakeholders
5. Under the guidance of CMIL-AP staff, assisting with the drafting and development of thematic guidance notes, information sheets, communication materials, newsletters, and other documents as needed.
6. Supporting the preparation of internal reports, presentations, talking points, speeches, statements, and briefings for CMIL-AP.
7. Assisting with the organization of events and other activities led by CMIL-AP.
8. Performing other activities as required by CMIL-AP.

TRAINING COMPONENTS AND LEARNING ELEMENTS

The Intern will gain experience in working in an international multicultural environment, within the United Nations system.

* **Understanding of UN Operations:** The internship provides a unique opportunity to understand the work of a UN entity. The Interns will gain insights into how international organizations collaborate on complex issues like climate change, disaster risk reduction and displacement.
* **Networking Opportunities:** The position provides a platform for building professional networks with experts in environmental science, gender studies, disaster risk reduction, and humanitarian work.
* **Skill Enhancement in Communication and Advocacy:** Developing communication materials and organizing events enhances skills in public speaking, content creation, and advocacy.
* **Project Management Experience:** Assisting in various aspects of project implementation, from conceptualization to execution, providing a comprehensive view of project management in a global context.
* **Time Management**: Assisting with event organization and administrative tasks, helping the intern hone their time management skills.

SECTION 4

Required Qualifications and Experience

EDUCATION

* Bachelor’s degree in Political or Social Sciences, Development Studies, Climate Change Studies, Law or related fields from an accredited academic institution.
* Master’s degree in Political or Social Sciences, Development Studies, Climate Change Studies, Law or related fields from an accredited academic institution will be a distinct advantage.

EXPERIENCE

* No professional work experience is required for the participation in the Internship Programme;
* Demonstrated knowledge and experience in the fields of climate change, migration and sustainable development will be a distinct advantage; and
* Experience in the usage of office software packages (MS Word, Excel, etc.) and knowledge of spreadsheet and data analysis will be a distinct advantage.

SKILLS

* Knowledge of migration related issues, including climate change and displacement will be a distinct advantage;
* Ability to undertake policy research and prepare reports is required; and
* Ability to organise and complete multiple tasks by establishing priorities is required.

SECTION 5

Languages

REQUIRED

* Excellent communication skills (written and oral) in English are required.

DESIRABLE

* Working knowledge of a language in Southeast Asia is an advantage.

SECTION 6

Competencies[[1]](#footnote-2)

The incumbent is expected to demonstrate the following values and competencies:

VALUES - All IOM staff members must abide by and demonstrate these five values:

**Inclusion and respect for diversity:** Respects and promotes individual and cultural differences. Encourages diversity and inclusion.

**Integrity and transparency:** Maintains high ethical standards and acts in a manner consistent with organizational principles/rules and standards of conduct.

**Professionalism:** Demonstrates ability to work in a composed, competent and committed manner and exercises careful judgment in meeting day-to-day challenges.

**Courage:** Demonstrates willingness to take a stand on issues of importance.

**Empathy:** Shows compassion for others, makes people feel safe, respected and fairly treated.

CORE COMPETENCIES - Behavioural indicators – Level 1

**Teamwork:** Develops and promotes effective collaboration within and across units to achieve shared goals and optimize results.

**Delivering results:** Produces and delivers quality results in a service-oriented and timely manner. Is action oriented and committed to achieving agreed outcomes.

**Managing and sharing knowledge:** Continuously seeks to learn, share knowledge and innovate.

**Accountability:** Takes ownership for achieving the Organization’s priorities and assumes responsibility for own actions and delegated work.

**Communication:** Encourages and contributes to clear and open communication. Explains complex matters in an informative, inspiring and motivational way.

NOTES

Eligibility and Selection

In general, the Internship Programme aims at attracting talented students and graduates who:

a) have an interest in, or whose studies have covered, areas relevant to IOM programmes and activities;

b) are either enrolled in the final academic year of a first university degree programme

(minimum Bachelor’s level or equivalent) or have graduated in the last 12 months.

* Only shortlisted candidates will be contacted, and additional enquiries will only be addressed if the candidate is shortlisted.
* Please consider the cost of living in the duty station prior to applying.

SECTION 7

Signatures

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| --- | --- |
| 1st Level Supervisor | Date |
|  | Click here to enter a date. |
| 2nd Level Supervisor | Date |
|  | Click here to enter a date. |

1. Competencies and respective levels should be drawn from the Competency Framework of the Organization. [↑](#footnote-ref-2)