**Externally funded internship/FELLOWSHIP**

**TERMS oF reference**

**I. Identification of the post**

Title: Nature Investments and Communications Intern

Sector of assignment: Blended and Private Finance for Biodiversity

Organizational unit: Nature Hub

Country and Duty Station: Istanbul, Turkey

Expected duration: 6-9 months

Expected starting date: 06/2025

Supervisor’s name: Gaurav Gupta

Supervisor’s title: Senior Nature Investments Advisor

**II. CORPORATE BACKGROUND:**

UNDP works in about 170 countries and territories, helping to eradicate poverty, reduce inequalities and exclusion, and build resilience so countries can sustain progress. As the UN’s development agency, UNDP plays a critical role in helping countries achieve the Sustainable Development Goals.

UNDP is the knowledge frontier organization for sustainable development in the UN Development System and serves as the integrator for collective action to realize the Sustainable Development Goals (SDGs). UNDP’s policy work carried out at HQ, Regional and Country Office levels offers a spectrum of deep local knowledge to cutting-edge global perspectives and advocacy. In this context, UNDP invests in its Global Policy Network (GPN), a network of field-based and global technical expertise across a wide range of knowledge domains and in support of the signature solutions and organizational capabilities envisioned in UNDP’s Strategic Plan.

Within the GPN, the Bureau for Policy and Programme Support (BPPS) has the responsibility for developing all relevant policies and guidance to support the results of UNDP’s Strategic Plan. BPPS staff provide technical advice to Country Offices, advocates for UNDP corporate messages, represent UNDP at multi-stakeholder fora including public-private, government and civil society dialogues, and engage in UN inter-agency coordination in specific thematic areas.

UNDP's 2022-2025 Strategic Plan highlights our continued commitment to eradicating poverty, accompanying countries in their pathways towards the SDGs and working towards the Paris Agreement. As part of the Global Policy Network in the Bureau for Policy and Programme Support, UNDP's Nature, Climate Change, Energy, and Waste (NCE&W) Hubs promote and scale up integrated whole-of-governance approaches and nature-based solutions that reduce poverty and inequalities, strengthen livelihoods and inclusive growth, mitigate conflict, forced migration and displacement, and promote more resilient governance systems that advance linked peace and security agendas.

BPPS’ Hubs on Nature, Climate, Energy and Waste work with governments, civil society, and private sector partners to integrate nature, climate, energy, and waste related concerns into national and sector planning and inclusive growth policies, support country obligations under Multilateral Environmental Agreements, and oversee the implementation of the UN’s largest portfolio of in-country programming nature, climate change, energy, and waste. This multi-billion-dollar portfolio encompasses:

* Biodiversity and Ecosystem Services including forests;
* Sustainable Land Management and Desertification including food and commodity systems;
* Water and Ocean Governance including SIDS;
* Climate Change Mitigation and Adaptation;
* Sustainable Energy;
* Extractive Industries;
* Chemicals and Waste Management;
* Environmental Governance and Green/Circular Economy; and SCP approaches.

This work advances crosscutting themes on innovative finance, digital transformation, capacity development, human rights, gender equality, health, technology, and South-South learning.

**III. RECEIVING OFFICE BACKGROUND:**

UNDP has a growing portfolio of global projects implemented directly by UNDP Nature Hub. These deal with emerging issues such as nature economies and green finance, supporting countries' actions on the Convention on Biological Diversity, private sector engagement, and working with CSOs. The projects are managed in the corporate ERP system, and support to participating countries and agencies is coordinated by the UNDP Nature Hub at UNDP HQ in New York (within BPPS). Global projects in the area of nature conservation and sustainable development involve direct engagement with Responsible Parties (RPs) and subcontractors, and in some cases (when projects presuppose ground activities) with country offices.

As part of these efforts, UNDP is leading the development and operationalization of several innovative financing instruments including the Nature Investment Facility (NIF) and the Tiger Landscapes Investment Fund (TLIF). With the necessary anchor investments from public and private sectors secured, these instruments are now being deployed and scaled up to demonstrate their effectiveness in delivering biodiversity outcomes contributing to the protection, restoration, and sustainable management of natural and modified ecosystems. Additionally, the unit is leading the design and operationalization of high-quality standards in the nature market through initiatives such as the Biodiversity Credit Alliance (BCA) and the Task force for Nature-related Financial Disclosure (TNFD). The portfolio of the unit’s activities is expected to expand to include other innovative financing instruments.

Under the supervision of the Senior Nature Investment Advisor, the Nature Investment and Communications Intern will support the operationalization and scaling-up of the blended finance mechanism, with a particular focus on but not limited to the Tiger Landscapes Investment Fund. The particular focus of the Intern will be to take stock of the work of the team and the key initiatives, structure the key value propositions, support the development of communication strategy and identify specific communication plans and activities with regard to those initiatives, particularly the Tiger Landscapes Investment Fund and support the development of the relevant communication assets. Additionally, the Intern will support the team in identifying and designing innovative financing mechanisms. The Intern will be exposed to significant learning opportunities at the forefront of innovation on finance for biodiversity.

**III. DUTIES:**

The Intern will assist in the following duties and responsibilities:

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| --- | --- | --- |
| **No** | **Duties and responsibilities** | **% of time** |
| 1 | Support in advancing innovative financing instruments   * Participate and provide inputs to the discussions on new financing mechanisms for biodiversity * Facilitate meetings and discussions and provide inputs on innovative financing mechanisms, including the necessary background research * Support engagement and coordination with external stakeholders | **20%** |
| 2 | Understand the value proposition and develop the communications strategy   * Contribute to taking stock of the key initiatives of the Private Sector Finance team, including the objectives of the Tiger Landscapes Investment Fund, and support with the development of a communication strategy in terms of how the value proposition of the unit should be communicated * Based on the strategy, help identify and support the development of specific communications plan, including for the Tiger Landscapes Investment Fund. This may include the value proposition deck, briefs, case studies, and other communications asset | **20%** |
| 3 | Support the development of specific communication assets   * Based on the strategic plan, support the development of briefs, case studies and value proposition deck for the unit as well as for the specific initiatives including the TLIF, NIF, and nature market initiative * Support the communication through relevant channels, including social media and events, in coordination with the relevant team members | **40%** |
| 4 | Support other/ad hoc activities as seen relevant and needed. | **20%** |

**IV. REQUIREMENTS AND QUALIFICATIONS**

**Education:**

Candidates must meet one of the following educational requirements:

* currently in the final year of a Bachelor’s degree; or
* currently enrolled in a postgraduate programme (such as a Master’s programme or higher); or
* have graduated no longer than 1 year ago from a university degree or equivalent studies.

Field of study: Finance and/or Communications or equivalent.

**IT skills:**

* Knowledge and a proficient user of Microsoft Office productivity tools;
* Knowledge of communications design tools is preferred

**Language skills:**

* English is required;

**Other competencies and attitude:**

* Interest and motivation in working in an international organization;
* Good analytical skills in gathering and consolidating data and research for practical implementation;
* Outgoing and initiative-taking person with a goal-oriented mind-set;
* Communicates effectively when working in teams and independently;
* Good in organizing and structuring various tasks and responsibilities;
* Displays cultural, gender, religion, race, nationality and age sensitivity and adaptability;
* Responds positively to feedback and differing points of view;
* Consistently approaches work with energy and a positive, constructive attitude.