**UNESCO Sponsored Traineeship Programme**

**Terms of Reference**

**GENERAL INFORMATION**

**Duration:** 12 months

**Organizational Unit**: UNESCO Mozambique

**Location:** Maputo, Mozambique

**Supervisor (name, title):** Michael Croft / Head of Office

**DESCRIPTION OF THE TRAINEESHIP**

Under the overall authority and supervision of the Head of the UNESCO Maputo Office, the Trainee (Programme Associate) will provide general assistance to the programming of the Maputo Office. In particular, he/she shall:

1. Backstop the Head of Office and the Culture Unit to support the priorities of the Culture Sector in UNESCO Mozambique (promotion of Creative and Cultural Industries (CCI) and Intangible Heritage) and those advanced by the Culture Sector globally as well as those relevant to Priority Africa;

2. Support the Culture Programme with its efforts to promote culture as a public good in Mozambique, leverage and support the existing creative and cultural industries to support better employment outcomes for young people and identify how the Culture programme in Mozambique can connect better to the work of other UNESCO programmes e.g. in education;

3. Support UNESCO’s involvement within culture programming initiatives proposed by partners that have a strong emphasis on youth and skills;

4. Carry out desk research and support preparation of related communication materials, press releases, publications/reports as may be required;

**REQUIRED QUALIFICATIONS**

**Education:** Masters level

**Experience (if any):** 2-3 years relevant experience preferred

**Language skills:** Strong communication skills in English, knowledge of Portuguese an asset

**Competencies and skills:** Good command of Microsoft Office and relevant applications

**LEARNING OBJECTIVES**

Working as part of the Culture Team, the trainee will have the opportunity to apply their existing knowledge and skills in a vibrant and challenging development context. They will participate in a wide variety of regular field operations such as programme design and management and administration as well as risk management and communication. They willlearn about the workings of the UN systems as well as those of the wider development community.

**ADDITIONAL INFORMATION**

The UNESCO Maputo Office has been operating in Mozambique since 1995, following the host country agreement. The organization's top priorities in Mozambique are gender equality and Africa, in alignment with the African Union (AU) continental and sub-regional strategies.

Mozambique is facing significant challenges in its development, caused by various factors, including the growth and characteristics of its population. The country has an estimated population of 33 million, with more than 50% being young people under the age of 18. The labour force concentrates about 70% in rural areas, while urban areas have an unemployment rate of around 21.4%.

The UNESCO Maputo Office supports the Government of Mozambique through its cultural programmes to implement UNESCO’s major culture programmes including Creative Economy (i.e. the UNESCO Creative Cities Network) and the promotion and protection of intangible and tangible heritage including World Heritage.