TERM OF REFERENCE (ToR)

FOR THE RECRUITMENT OF 2025 CSC PROGRAM

**GENERAL INFORMATION**

**Post Title:** Recruitment of 2025 CSC intern

**Host Organization: IFAD**

**Host Department/Division: ECG**

**Duty Station: HQ , Rome**

**Expected Places of Travel: N/A**

**Duration: 6 months**

**Expected Start Date: July 2025**

**JOB DESCRIPTION**

# SCOPE OF ASSIGNMENT

# Type of assignment:

# Support IFAD engagement with Indigenous Peoples

# Specific Description:

Under the direct supervision of the Senior Technical Specialist, Indigenous Peoples (IPs) and the IPs Team at IFAD, the intern will perform the following tasks during the internship period:

1. Support the monitoring and analysis of progress of IFAD’s ongoing projects prioritising IPs, including identifying both common and project-specific lessons, challenges, and good practices.
2. Support the development and dissemination of knowledge and communication products related to IFAD’s programme of loans and grants targeting IPs, including thematic products to be developed in collaboration with other teams and other divisions (i.e. social inclusion, biodiversity, climate, agro ecology, etc.).
3. Support the organization of thematic events, and related meetings in preparation of the events.
4. Facilitate information exchange and dialogue between regional IPs representatives, their organisations and IFAD, as part of the regular process of the Indigenous Peoples’ Forum at IFAD.
5. Support the preparation of documents/briefs/presentations upon senior management request.
6. Support the office in updating the web and desk pages related to Indigenous People's Issues.
7. Support in research, statistics, presentations and background information on the activities carried out by the office.
8. Support in handling the correspondence received on the mailbox Indigenouspeoples@ifad.org to respond to queries related to

IFAD's engagement with indigenous people.

1. Familiarize himself/herself with IFAD's work on indigenous peoples- issues and IFAD. The intern will be encouraged to participate in meetings, seminars and workshops organized at headquarters and virtually.

# EXPECTED DURATION OF ASSIGNMENT

**5 months**

# QUALIFICATION/EXPERIENCE

The successful offeror shall meet the following minimum criteria:

# EDUCATION

* Completion of the second year or higher of university degree in social studies, agriculture, rural development, environment or related fields.

# EXPERIENCE

* N/A

# LANGUAGE

* English (required)
* Spanish and/or French (desirable)

**FUNCTIONAL COMPETENCIES**

* Knowledge of human rights and social justice concepts associated with rural development
* Recognition and appreciation of Indigenous Peoples knowledge, values, traditions
* Understanding of systemic barriers faced by Indigenous Peoples

**Core Competencies**

* Ability to work in team
* Focusing on clients: contributes to a client-focused culture
* Contributing to a learning culture, sharing knowledge
* Managing time, resources and information