



WFP celebrates and embraces diversity. It is committed to the principle of equal employment opportunity for all its employees and encourages qualified candidates to apply irrespective of race, colour, national origin, ethnic or social background, genetic information, gender, gender identity and/or expression, sexual orientation, religion or belief, HIV status, physical or mental disability.

**FOOD TECHNOLOGIST FELLOW
FOOD SAFETY & QUALITY ASSURANCE- SUPPLY CHAIN UNIT
WFP REGIONAL OFFICE NAIROBI, KENYA**

BRIEF DESCRIPTION OF THE DIVISION

WFP works to save lives and change lives through the provision of food assistance and resilience building programs. Ensuring that the food WFP provides to beneficiaries is safe and of proper quality is at its core. Food safety and quality is an organization-wide objective. WFP's Food Safety and Quality Unit is focused on embedding a culture of food safety and quality assurance across the organization, from Programme design across the supply chain to distribution. WFP undertakes continuous risk analysis, due diligence, and assurance of food safety and quality throughout its operations and supply chain that continues to enable WFP to respond with agility and speed to operational needs.

To combat malnutrition in line with Sustainable Development Goal 2, WFP collaborates with governments, UN agencies, NGOs, and the private sector to make safe, nutritious food accessible to vulnerable populations. WFP supports school meals and provides vouchers or cash for local market purchases. The Regional Bureau Office for Eastern Africa seeks a fellowship to implement and oversee the FSQ manual for school feeding and retail operations, improving food safety standards continuously. The WFP Regional Bureau for Eastern Africa (RBN) is based in Nairobi and provides strategic direction, technical guidance, food safety and quality management support to WFP operations and activities in ten countries: Burundi, Djibouti, Eritrea, Ethiopia, Kenya, Rwanda, Somalia, Sudan, South Sudan and Uganda.

GENERAL INFORMATION

- **Type of assignment: FELLOWSHIP**
- **Number of available positions: 1**
- **Country of assignment: KENYA**
- **City of assignment: NAIROBI**
- **Hiring Unit: FOOD SAFETY & QUALITY – SUPPLY CHAIN UNIT**
- **Supervisor: REGIONAL FOOD TECHNOLOGIST**
- **Working arrangement: IN PERSON**
- **Duration of assignment: 12 MONTHS**
- **Expected Starting Date: July 2025**

DUTIES AND RESPONSIBILITIES

- Support preparing technical joint workplan for Food safety and quality integration activities related to all non-in-kind programmes with clear timelines and establish follow up mechanisms to track progress.
- Perform landscape analysis of existing school-based and retail activities in the region and identify opportunities for food safety integration plans guided by the WFP food safety and quality (FSQ) manual
- Support the Eastern Africa Country Office to implement WFP's FSQ integration framework for school meals and retail operations, providing advises and guidance on FSQ risk assessment, regulatory benchmark, product description setting, monitoring, and capacity strengthening activities.
- Support Country Office during operation scale-ups and/or when the local offices do not have a food technologist on the ground.
- Proactively create, maintain and promote knowledge sharing on this topic, where required.
- Represent the FSQ function in relevant cross-functional meetings, integrating FSQ work with relevant Programmes including school feeding, retailer operations
- Actively raising awareness of FSQ and the importance of its integration to the school-based and retail programmes, supporting Regional Bureau and field colleagues by various means such as creating messaging, organizing webinars etc.
- Proactively collaborate internally and externally, to ensure alignment of FSQ policies in this area, is aligned with WFPs FSQ approaches for other food modalities and WFP's overall objectives.

STANDARD MINIMUM QUALIFICATIONS

- Be an undergraduate or master's student in Food Science and Technology, Food Safety and Quality or other field relevant to international development assistance
- Excellent written and spoken English is required (proficiency/level C). Working knowledge of another official UN language (French, Spanish, Arabic, Chinese, Russian plus Portuguese) is an asset.
- Excellent command of MS office
- International experience highly desirable.

ADDITIONAL REQUIREMENTS

- Demonstrates ability to analyze and consolidate quantitative and qualitative information from different sources to develop thorough recommendations and inform decisions.
- Demonstrates the ability to interpret food safety data in the context of WFP specialized fields to contribute to technical Programme design, implementation and monitoring.
- Ability to establish priorities and to plan, coordinate and monitor work plan in line with operational requirements.
- Familiarity with regulatory frameworks and national/international food safety standards such as Codex Alimentarius, WHO food safety guidelines, and national food safety regulations in Eastern Africa.
- Ability to conduct risk assessments for food distribution channels, including retail and school feeding operations.
- Ability to conduct training and capacity building on food safety and quality topics.
- Excellent written and verbal communication skills, including technical report writing and presentation skills.

TRAINING COMPONENTS

Throughout their assignment WFP Fellows have access to an industry leading learning platform, we-Learn. Depending on opportunities and availability of funds, he/she may participate in WFP workshops or seminars, as appropriate.

Access to WFP Food Safety & Quality Manual & Guidelines. Fellows will have access to the WFP Corporate Food Safety and Quality Manual and Guidelines to familiarize themselves with WFP FSQ policies, procedures, and best practices.

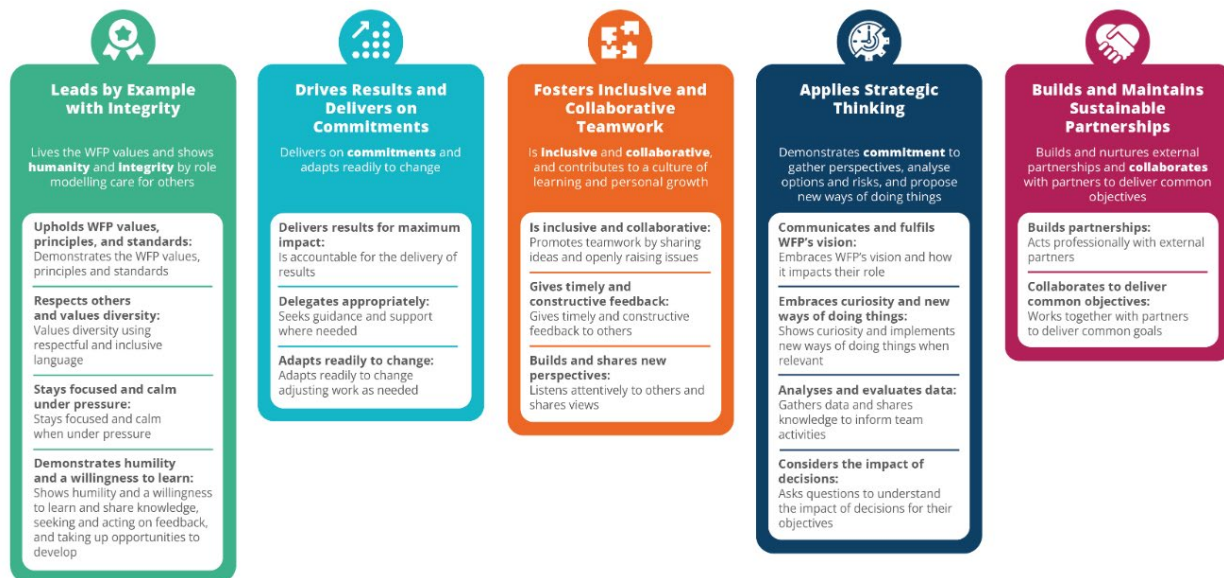
LEARNING ELEMENTS

At the end of the assignment, the Fellow should:

- Integrate food safety in cash-based transfers and commodity vouchers- The fellow will learn to assess food safety risks in CBT and commodity voucher programs, ensuring vendor compliance, conducting regulatory reviews, and managing food safety incidents.
- Monitor compliance in school feeding and retail operations - Will support food safety monitoring in school kitchens and retail food vendors, using FSQ checklists, tools, and technical visits to ensure compliance.
- Manage FSQ partnership database- Fellow will maintain and update the FSQ partnership database, tracking activities, monitoring progress, and ensuring effective collaboration with stakeholders.
- Participate in capacity strengthening Fellow will engage in training and knowledge sharing with governments, retailers, and partners, supporting national food safety frameworks and strengthening market food safety practices.

WFP LEADERSHIP FRAMEWORK

These are the common standards of behavior that guide HOW we work together to accomplish our mission.



Different expectations of behavior are defined depending on your grade and role/responsibilities within WFP.

All employment decisions are made on the basis of organizational needs, job requirements, merit, and individual qualifications. WFP is committed to providing an inclusive work environment free of sexual exploitation and abuse, all forms of discrimination, any kind of harassment, sexual harassment, and abuse of authority. Therefore, all selected candidates will undergo rigorous reference and background checks. No appointment under any kind of contract will be offered to members of the UN Advisory Committee on Administrative and Budgetary Questions (ACABQ), International Civil Service Commission (ICSC), FAO Finance Committee, WFP External Auditor, WFP Audit Committee, Joint Inspection Unit (JIU) and other similar bodies within the United Nations system with oversight responsibilities over WFP, both during their service and within three years of ceasing that service.

**Saving Lives
Changing Lives**