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# Food and Agriculture organization of the United Nations

### **Terms of Reference for Interns**

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| **Name:** |  | | | | | |
| **Job Title:** Intern (GIAHS Programme) |  | | | | | |
| **Division/Office:** OCBG | |  | | | | |
| **Duty Station:** Rome/ Italy |  | | | | | |
| **Linkage to FAO’s Four Betters:** Better Production & Better Environment |  | | | | | |
| **Start Date of Assignment:** July 2025 | | |  | **Duration and**  **End Date:** |  | |
| **Report to, name of supervisor:** Piedad Martin | | |  | **Title:** Deputy Director, OCB |  | |
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| General Description of task(s) and objectives to be achieved | | | | | | |
| |  | | --- | | **Background:**  The Office of Climate Change, Biodiversity and Environment (OCB) works to ensure that countries and stakeholders respond to the challenges of climate change, biodiversity loss, and environmental degradation. OCB provides a cross organizational coordination role on issues related to climate change, biodiversity and the environment and is the focal point to major multilateral environmental agreements including the United Nations Framework Convention on Climate Change Conferences (UNFCCC), and the Convention on Biological Diversity (CBD). The Office also assists FAO Members in their responses towards the interlinked challenges of food security, climate change, biodiversity loss and environmental degradation including through facilitating access to climate and environmental financing (such as the GEF and the GCF). In addition, OCB hosts the Globally Important Agricultural Heritage Systems (GIAHS) Programme, the Treaty on Plant Genetic Resources for Food and Agriculture and the Commission on Genetic Resources for Food and Agriculture as well as FAO’s work on environmental safeguards. |   **Duties and Responsibilities:**  Under the supervision of the GIAHS Coordinator, the intern will perform the following tasks:   * Support the GIAHS Secretariat in the organization of webinars, online meetings, as well as physical meetings where possible with GIAHS stakeholders. * Support the team in collecting information on the economic impact of GIAHS recognition though desk research and direct interviews with local stakeholders. * Support the development of communication materials, such as articles and web materials, on GIAHS and rural development/economic impact, based on the research conducted * Develop technical papers and articles to be included in future publications or published in the GIAHS website; * Support the organization and prepare technical documents for the GIAHS Award Ceremony, to be organized in October 2025; * Assist the GIAHS Secretariat in liaising with partners and donors, e.g. Italian Permanent Mission, as well as other partners, for the implementation of agreed joint activities which require technical knowledge on the GIAHS approach and implementation; * Support collection/preparation of technical content regarding GIAHS case studies to be presented during GIAHS webinars, trainings and workshops scheduled for 2025; * Assist the team in following up the implementation of technical activities foreseen in the work plans of partnership agreements established with the GIAHS Secretariat; * Revise GIAHS proposal documents submitted by member countries, in terms of their compliance with the GIAHS requirements, with the provision of technical comments to be returned to the applicants; * Assist in the organization of the meetings of the Scientific Advisory Group (SAG); * Support the collection of data and preparation of GIAHS sites profiles and other resources for the FAO Museum * Support in the development of M&E systems including the analysis and compilation of GIS data and time series. * Assist in the development of guidelines for the use of GIAHS logo and other procedures for commercial marketing of sites and their products. * Perform any other task as required by the team. | | | | | | |
| key performance indicators | | | | | | |
| **Expected Outputs**: | | | | | | Required Completion Date: |
| * At least one article finalized and published in the GIAHS website * Webinars, online meetings, as well as physical meetings were successful organized * Information on the economic impact of GIAHS recognition though desk research and direct interviews with local stakeholders collected * GIAHs Award Ceremony has been successfully organized and held * Implementation of technical activities foreseen in the work plans of partnership agreements established with the GIAHS Secretariat has been facilitated * Technical content regarding GIAHS case studies to be presented during GIAHS webinars, trainings and workshops has been collected * GIAHS proposal documents submitted by member countries have been revised, and with the provision of technical comments returned to the applicants * Organization of the SAG meetings has been facilitated * Data for new FAO Museum collected * Support for development of M&E systems including the analysis and compilation of GIS data and time series provided * Assistance in the development of guidelines for the use of GIAHS logo and other procedures for commercial marketing of sites and their products provided | | | | | | All by end of assignment |
| **REQUIRED COMPETENCIES** | | | | | | |
| **Minimum requirements:**   * Candidates must be enrolled in an under-graduate or post-graduate degree programme in a bona fide educational institution in international affairs, political science, international economics, rural development, food science, food cultures/industries or other related fields, or recent graduates of such an institution. * Working knowledge (proficient – level C) of English and limited knowledge (intermediate – level B) of another FAO official language (Arabic, Chinese, French, Russian or Spanish) would be a plus. | | | | | | |
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