



WFP celebrates and embraces diversity. It is committed to the principle of equal employment opportunity for all its employees and encourages qualified candidates to apply irrespective of race, colour, national origin, ethnic or social background, genetic information, gender, gender identity and/or expression, sexual orientation, religion or belief, HIV status, physical or mental disability.

**Internship – Programme
WFP El Salvador Country Office**

The World Food Programme (WFP) is the leading humanitarian organization saving lives and changing lives, delivering food assistance in emergencies and working with communities to improve nutrition and build resilience. We are currently seeking to fill an intern position **Programme Unit**, based in **San Salvador, El Salvador**.

BRIEF DESCRIPTION OF THE DIVISION:

The WFP El Salvador Programs Unit is responsible for supporting the implementation of public policies focused on social protection, nutrition, school feeding, food systems and resilience building, through capacity strengthening of government institutions.

In this context, WFP El Salvador has designed a Kitchen-in-a-Box (KIAB) concept to improve the educational environment through improvements in food storage, preparation and serving in public schools as part of the National School Feeding Program. It is about customizing shipping containers in kitchens, storage rooms and school canteens with multipurpose use in the surrounding community.

The KIAB concept was granted resources by WFP's Innovation Accelerator to start a pilot in five public schools identified together with the Ministry of Education, Science and Technology during the last quarter of 2022. While the Ministry of Education has shown interest in the pilot with an interest in improving infrastructure for public schools in the country and are actively seeking funds to support the pilot with a view to expanding it nationwide.

GENERAL INFORMATION

- **Title of Post:** Programme Intern
- **Supervisor:** Programme Policy Officer
- **Unit:** Programme
- **Country:** El Salvador
- **Duty Station:** San Salvador
- **Duration of internship:** 6 months
- **Expected Start Date:** 1 July 2023

DUTIES AND RESPONSIBILITIES

1. Provide technical support and assist in the development and implementation of KIAB's components and activities.

2. Provide specialized project management support to KIAB project to ensure that the activities are performed within the established targets following WFP's policies and procedures, as well as Ministry of Education, Science and Technology guidelines based on the National School Feeding Programme.
3. Prepare a range of reports and data analysis (e.g. food services at schools, school meals consumption by children, school garden development, training session for teachers and parents, resource utilization, performance, among others) and highlight trends/issues ensuring deliverables adhere to corporate standards and quality control.
4. Ensure coordination among government institutions and educational community participation to implement KIAB's components.
5. Liaise with internal counterparts to support effective collaboration, implementation and monitoring of KIAB's activities.
6. Coordinate and communicate with government institutions and local stakeholders to ensure effective project's ownership and impacts.
7. Support the capacity building of Ministry of Education, Science and Technology and other government institutions to manage KIAB initiative.
8. Oversee and/or review the work of other support staff, providing practical advice and guidance, to contribute to delivering results according to planning.
9. Coordinate and report to Country Office, Country Program Unit, and WFP Supply Chain Unit weekly on progress, plans and issues, etc.
10. Contribute to monitoring plans in coordination with the Research, Assessment and Monitoring (RAM) Unit to collect evidence of successes, areas for improvement and lessons learned.
11. Any other activities that might be assigned.

QUALIFICATIONS AND EXPERIENCE

- **Education:** Student of final years in career of business administration, economics, engineering, or similar.
- **Experience:**
 - At least 1 year of proven experience in project cycle management.
 - Experience of working with governmental institutions, NGOs or similar.
 - Experience in public policy monitoring and follow-up.
 - Experience on planning and budget management.

KNOWLEDGE & SKILLS:

- Knowledge of public policy management.
- Knowledge of school feeding and education policies.
- Involvement on implementation of programmes or projects.
- Participation on governmental institutions coordination and discussions.
- Being part of multi-disciplinary work teams.
- Excellent interpersonal relations and communication skills.
- Excellent writing and reporting skills.

WORKING LANGUAGES

Fluent written and spoken English at proficiency/level C is required, and Spanish at intermediate level is preferred.

SUPERVISION (Level/Methods of Supervision)

Under the direct supervision of a Programme Policy Officer.

TRAINING COMPONENTS

Throughout their assignment WFP interns have access to an industry leading learning platform, WeLearn. Depending on opportunities and availability of funds, he/she may participate in WFP workshops or seminars, as appropriate.

LEARNING ELEMENTS

At the end of the assignment, the Intern should have strengthened his or her knowledge of project management, public management functioning, and teamwork development.

INFORMATION ON THE COUNTRY OF ASSIGNMENT

El Salvador has a population of 6.3 million. The economy is expected to grow by 2.4 percent in 2022 and 2.0 percent in 2023. The fiscal deficit is 4.5 percent of GDP, and the debt is beyond 90 percent. Food production represents only 5 percent of GDP, relying heavily on food imports. Further, 27 percent of the families live in multidimensional poverty with multiple disadvantages at once (e.g., poor health or malnutrition, poor quality of work, or little schooling).

Recurrent and adverse weather conditions often affect crops limiting efforts to reduce poverty and food insecurity (rank 28th in the Global Climate Risk Index 2021). The hurricane season (June to November) has been above average. This situation caused a risk of depletion of household food stocks, a decrease in dietary diversity, and increase in malnutrition among children under five (14 percent stunted) and first graders (30 percent overweight or obese).

WFP LEADERSHIP FRAMEWORK

These are the common standards of behaviour that guide HOW we work together to accomplish our mission.

The infographic consists of five vertical panels, each with a distinct color and icon at the top. Each panel contains a title, a brief description, and several key behavioral standards.

- Leads by Example with Integrity** (Green panel, icon: person with star): Lives the WFP values and shows humanity and integrity by role modelling care for others. Upholds WFP values, principles, and standards; Respects others and values diversity; Stays focused and calm under pressure; Demonstrates humility and a willingness to learn.
- Drives Results and Delivers on Commitments** (Light blue panel, icon: target with arrows): Delivers on commitments and adapts readily to change. Delivers results for maximum impact; Delegates appropriately; Adapts readily to change.
- Fosters Inclusive and Collaborative Teamwork** (Orange panel, icon: puzzle pieces): Is inclusive and collaborative, and contributes to a culture of learning and personal growth. Is inclusive and collaborative; Gives timely and constructive feedback; Builds and shares new perspectives.
- Applies Strategic Thinking** (Dark blue panel, icon: gear with star): Demonstrates commitment to gather perspectives, analyse options and risks, and propose new ways of doing things. Communicates and fulfils WFP's vision; Embraces curiosity and new ways of doing things; Analyses and evaluates data; Considers the impact of decisions.
- Builds and Maintains Sustainable Partnerships** (Pink panel, icon: two hands shaking): Builds and nurtures external partnerships and collaborates with partners to deliver common objectives. Builds partnerships; Collaborates to deliver common objectives.

Different expectations of behaviour are defined depending on your grade and role/responsibilities within WFP.

All employment decisions are made on the basis of organizational needs, job requirements, merit, and individual qualifications. WFP is committed to providing an inclusive work environment free of sexual exploitation and abuse, all forms of discrimination, any kind of harassment, sexual harassment, and abuse of authority. Therefore, all selected candidates will undergo rigorous reference and background checks. No appointment under any kind of

contract will be offered to members of the UN Advisory Committee on Administrative and Budgetary Questions (ACABQ), International Civil Service Commission (ICSC), FAO Finance Committee, WFP External Auditor, WFP Audit Committee, Joint Inspection Unit (JIU) and other similar bodies within the United Nations system with oversight responsibilities over WFP, both during their service and within three years of ceasing that service.

**Saving Lives
Changing Lives**